**Academic Workshop/Tutorial Proposal Guidelines**

*Thank you for your interest in submitting a workshop/tutorial proposal for the 2020 IEEE RAS-EMBS International Conference on Biomedical Robotics and Biomechatronics, BioRob 2020. Workshops/tutorials will be held on June 29 (Monday), prior to the conference June 30-July 2. Please use this form as a template.*

*Workshops/tutorials should present innovative, emerging, and rapidly developing research areas at the intersection of biorobotics, biomechatronics, and their impact on people and lives. They could also include demonstrations of software/hardware, video-material, and live-DEMOs. Workshop proposals should specify how the event engages attendees and encourages interaction that would not be otherwise possible via regular BioRob 2020 technical sessions.*

* *All workshop/tutorial sessions will last* ***2 hours and 15 minutes****, as morning, early afternoon, or late afternoon sessions.* ***Organizers may request their event to span more than one session****. Please be aware that the possibility to organize longer workshops/tutorials will depend on room availability. The organizing committee reserves the right to shorten workshops/tutorials to one session, if necessary.*
* *All registered for the conference will be able to attend the workshops/tutorials without extra charges. All attendees, organizers, and speakers of workshops/tutorials will have to register for the conference.*
* *The organizing committee will provide lunch/light refreshments on the day of the workshop.*

*If an invited speaker/organizer is involved in more than one proposal, this must be noted, sorting proposals in descending order of priority. If multiple excellent proposals are received on overlapping topics, acceptance may be conditional to merging proposals into one single event.*

*Please use this form as a template to submit to* [***http://ras.papercept.net/***](http://ras.papercept.net/) *by* ***February 7th, 2020****. Workshop organizers will be informed about the acceptance of their proposal by April 24th, 2020.* *Organizers of accepted proposals will be asked to provide an abstract and a dedicated website for their event. If you have any questions, please do not hesitate to contact Jiyeon Kang (*[*jiyeonk@buffalo.edu*](mailto:jiyeonk@buffalo.edu)*).*

Workshop/Tutorial information

Organizer(s):

*Please provide full name and contact information.*

Workshop duration (Please select one option)

*One session ( ) Two sessions ( ) Three sessions ( )*

Proposed and/or confirmed speakers:

*Please provide full name and tentative topic for each speaker.*

Event title (max 100 characters):

*Insert your text here.*

Abstract (max 200 words):

*Insert your text here.*

Content (max 500 words):

*Insert your text here including goals and objectives.*

Proposed and/or confirmed speakers:

*Please provide full name and tentative topic for each speaker.*

Estimated type and number of attendees:

*Please provide information on the expected audience this event is addressed to.*

Will you perform a live DEMO of software/hardware in your event? *Yes/No*

Please explain how this workshop will be different from a regular BioRob 2020 session (max 200 characters):